LightBox is similar to the finder in the manner it deals with files. You first specify a single file (or a list of files) by a mouse selection and then choose a command to do an operation on them.

Like the Finder, where each file is represented by an icon, LightBox uses thumbnails to represent files.

With the Tools menu you can:

- copy files spread on all your disks to a single target folder.
- compress a list of image files to conserve disk space.
- delete duplicate image files that waste disk space.
- open a file using the application that created it.
- temporarily place it on the desktop to work with it.
- move it to the trash.
- quickly locate a file on your disks or on a network.